

KINGHAM HILL SCHOOL



Kingham Hill School, an independent boarding school is part of the Kingham Hill Trust, an organisation with a distinctive Christian ethos.

We now have the following opportunity:

Pastoral care with Housekeeping duties (Matron) – Maternity Leave Cover Fixed Term to August 2022

This role is full-time (37.5 hours per week) with availability up to 6.00pm essential, and required for a minimum of 44 working weeks per annum. Rate of pay £9.18 per hour (with progression following successful completion of the Probationary Period). To offer pastoral and organisational support to pupils and staff involved in pastoral care and to ensure a high standard of physical environment in each boarding house. Previous cleaning/housekeeping/pastoral experience desirable, but not essential as full training will be provided.

Applicants should be aware that we cannot consider an application unless the standard application form has been filled in completely. Please be aware that your application form should include your full employment history and any previous employer may be approached by the School. Incomplete application forms may be returned.

Kingham Hill Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Applicants for the above post must be willing to undergo child protection screening, including reference checks with previous employers, prohibition checks and a criminal record check via the Disclosure and Barring Service. Any employment offer will be subject to the successful completion of these background screening checks.

Further information, including a Job Description and an application form can be found on our website:

www.kinghamhill.org.uk or, contact:

Sarah Briggs, Human Resources, Kingham Hill School

Chipping Norton, OX7 6TH Tel: 01608 658999 E-mail: s.briggs@kinghamhill.org

Closing date for applications: 28 January 2022 Interviews will be held during February 2022

Charity No. 1076618

The Kingham Hill Trust is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.