



KINGHAM HILL SCHOOL

Society of Heads, BSA
330+ pupils aged 11-18
co-educational, boarding & day



Sports Technician (Sep 2019 to July 2020)

Kingham Hill School (a part of the Kingham Hill Trust and sister organisation to Oak Hill Theological College) wishes to appoint a Sports Technician. The School is a co-educational senior boarding and day school in the Cotswolds with a distinctive Christian ethos.

The purpose of the role, which would suit a recent sports graduate, is to provide high quality sports coaching for pupils and assist with the smooth running of the sports department.

Further information, including a Job Description and application form can be found on our website:

www.kinghamhill.org.uk or contact:

j.mcgiffen@kinghamhill.org

Kingham Hill School, Kingham, Chipping Norton, OX7 6TH Tel: 01608 658999

E-mail: r.rigby@kinghamhill.org

Closing date: Friday 3rd May 2019

Charity No. 1076618

Kingham Hill School is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.



Job Description

Job Title: Sports Technician (Fixed Term)

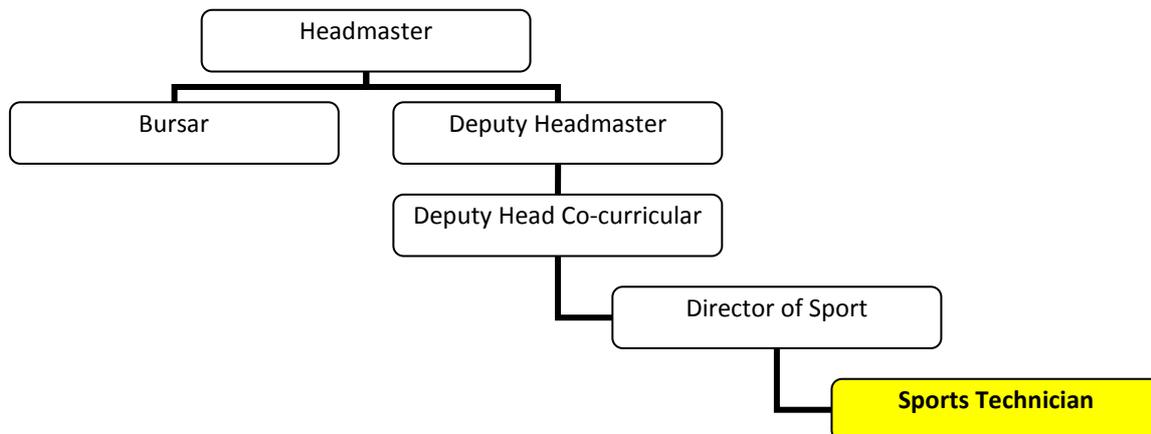
Reports to: Director of Sport

Location: Kingham Hill School

Date: September 2019

1. **Purpose of job:** The purpose of the role is to provide high quality sports coaching for pupils and to assist the smooth running of the sports department.

2. **Organisation chart:**



3. **Principal Accountabilities:**

PRACTICAL ROLES (SPORTS DEPARTMENT)

- Assist the Director of Sport in the provision of sports coaching, teaching and fixture coordinating;
- Provide high quality sports coaching, for a range of sports, throughout the School week (including weekends);
- To be involved in the organisation and delivery of all School sports events throughout the academic year;
- To coordinate the boys' sporting fixtures for all three academic terms, liaising with colleagues and other schools as appropriate;
- Attend weekly meetings with the Director of Sport;
- To run a successful sports leadership programme for the Senior pupils, through the facilitation of the School's community football primary school partnership programme;

- To carry out any other relevant tasks and duties deemed appropriate by the Director of Sport.

PRACTICAL ROLES (SPORTS FACILITIES)

- To coordinate and run sports activity sessions for pupils during three evenings per week and on Sundays afternoons during term time;
- To oversee the use of the Sports Centre facilities each Sunday during term time;
- To assist with bookings and staffing of the new Sports Centre, during staff absence.

PRACTICAL ROLES (SCHOOL)

- To assist with the collation and delivery of 'sports reports' in weekday chapel services;
- To provide support in academic PE lessons where required;
- There will be training and development opportunities in sports coaching, officiating and lifeguarding;
- To carry out any other relevant tasks and duties deemed appropriate by the Deputy Head Co-Curricular;
- There will be training and development opportunities in sports coaching, officiating and lifeguarding.

4. Knowledge, experience, skills and personal attributes required for acceptable job performance:

- The nominee must have a strong background in sport, ideally being educated to degree level (preferably with a sports related degree);
- A strong sporting background offering a range of traditional sports knowledge (Rugby, Hockey, Netball, Cricket, Tennis) and experience;
- Demonstrate excellent communications skills with effective motivational skills;
- Referee/umpire experience in at least 1 major sport is expected, and more encouraged;
- Enjoy working with children, being committed to serving their various academic, moral and physical needs;
- Hard working with a good sense of humour and willing to become an active member of the staff team;
- Flexible attitude, organised and highly motivated;
- To be supportive of the School's Christian Ethos.

5. Requirements of the Nominee:

- Coaching qualifications are advantageous but not essential;
- Extensive experience in coaching at least 2 of the core School sports (Rugby, Hockey, Netball, Football, Cricket);
- Certificates in the following are advantageous but training can be provided:
 - Sports first aid
 - Pool lifeguarding

- The nominee must be capable of providing high-quality coaching of pupils from age 11-18, overseeing squad sport training, travelling and hosting weekly fixtures for their team(s);
- Provide evidence of flexibility, adaptability and a willingness to undertake a range of tasks and commitments, with proven administrative skills and a good level IT literacy;
- The nominee must hold a full UK driving licence and be willing to complete a minibus test;
- The nominee is to be entitled to employment within the EU or will be, following a successful application;
- The nominee will be subject to an enhanced Disclosure & Barring Service check prior to their permanent employment being confirmed. This is a statutory child protection requirement;
- The nominee will be required to provide original or certified copies of any professional qualifications and provide the details of two professional referees. Acceptable references must be received before any offer of employment is confirmed;
- The nominee must offer the School a verifiable, detailed and unbroken history of education and employment;
- The nominee should be in good health and be willing to undergo a pre-employment medical examination by the school doctor if requested.

6. Remuneration Package:

- This is a full-time role, 37.5 hrs per week during term-time, for 38 weeks of the year and the salary will be £12,745 pa;
- The post holder will be required to work up to 10 additional working days within the School holidays, in support of the position for example, pre-season training. Additional payments will not be made for these days. Any additional days beyond this requirement will be paid;
- Accommodation will be provided at a charge of £270 per month which will be deducted from salary. Council tax and utilities (not telephone) are the responsibility of the School;
- The post holder, if qualified to do so, can join the Teachers' Pension Scheme. If they cannot join the Teachers' Pension Scheme there is an option to join the School's Contributory Pension Scheme;
- A refundable deposit will be required and a Tenancy Agreement signed prior to occupancy;
- Meals are provided by the School during term time;
- One day off per week is given during term time, with this normally being a Saturday, however in extremis when the Saturday programme requires, this may with agreement be moved to a Sunday.

7. All staff are required to acknowledge:

All Kingham Hill School employees have a responsibility towards the safeguarding of our pupils' welfare regardless of their role at the school.

The post holder's responsibility will be to adhere to and ensure compliance with the School's Safeguarding Policy, and other related policies, for promoting and safeguarding the welfare of children and young people. If, in the course of carrying out their duties, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, s/he must report any concerns to the school's Designated Safeguarding Lead.

Agreed Job Description

Job Holder (Signature)

For the School (Signature)

Date





KINGHAM HILL SCHOOL

SPORTS TECHNICIAN

SUPPLEMENTARY INFORMATION

KHS BACKGROUND

The School was purpose built as a boarding school by the Christian philanthropist Charles Edward Baring Young in 1886. He put his faith into practice by establishing Kingham Hill as a place where children with a boarding need could be educated and prepared for life.

In the early days the School was a virtually self-sufficient community. It had a farm, a wide range of workshops, a school building, a chapel, a sanatorium and various boarding houses. The Founder ensured that every Kingham child learned their 'letters', gained a trade and had the benefit of understanding the Christian faith. On leaving they could progress to accommodation and opportunities in London or emigrate to a farm the Founder owned in Canada and make their life in the New World. The Kingham Hill Trust, established by the Founder, administrates the school and its sister foundation, Oak Hill Theological College in London.



CHRISTIAN ETHOS – A WORD FROM THE HEADMASTER, NICK SEWARD

“Unless the LORD builds the house, its builders labour in vain.” Ps.127:1

All parents want the following for their children: a wholesome environment that promotes and instils strong moral values, encourages personal responsibility, and develops confident characters who have a concern for the needs of others. At Kingham Hill we recognise that such an ethos cannot exist in a vacuum, and we are a proudly Christian school. We welcome pupils of all faith backgrounds and none, providing a tolerant and welcoming community that allows young people the freedom to wrestle with ultimate questions, and come to their own conclusions.

Academically, these are exciting times for Kingham Hill. We believe that schools like ours are increasingly important in maintaining the foundations which have so shaped our culture. We hold that the study of the humanities is rooted in the Biblical assertion that humanity is made in the image of God, and that modern science grew out of the intellectual commitments of Christian Western Europe.

Kingham Hill is most definitely a school that believes in educating the 'whole person'. We seek not only academic excellence, but rounded young people who know what it means to love both God and their neighbour.

SCHOOL SPORT – A WORD FROM THE DIRECTOR OF SPORT

Sport is an integral part of life at Kingham Hill School. It is a medium through which many important life skills are developed such as cooperation, determination, communication, self-discipline, fair play, resilience and respect for others. Here at Kingham Hill we encourage our pupils to develop their own character and personality through our competitive fixtures programme whilst offering a range of alternative sports for pupils to experience throughout their school life.

Squad sports are a valuable part of the life of a Kingham Hill pupil and every pupil will experience what it is like to be part of a team. With an inclusive attitude to our squads we continually strive for excellence offering a competitive fixtures programme for each sport, offering weekly A, B and at times C team fixtures. We aim for all individuals to be involved at a level that suits their ability, to progress and develop their skills. We have a strong squad ethos in the school in which we see pupils developing their sporting ability in all of the traditional sports throughout the year. Our Senior sports set up has grown in strength and number in recent years with competitive weekly fixtures for 1st, 2nd and in some sports 3rd and 4th teams.

Fixtures

Mon	Senior training , Junior training, Inter training
Tues	Junior fixtures, Sports leadership
Weds	Senior fixtures, Inter training
Thur	Senior fixtures, Junior training
Fri	Inter training & Senior training

Additional sporting activities

A range of additional sporting activities are held throughout the year outside of the squad sports programme each with a programme of competition. Such include activities at present include, competitive Swimming, Triathlon club and mixed Hockey.

March 2019